

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

July 26, 2016

CALENDAR

Jul	26	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Jul	26	Immediately following	Executive Session, J.C. Rice Educational Services Center
Jul	26	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Jul	26	Immediately following	Executive Session, J.C. Rice Educational Services Center
Aug	9	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Aug	9	Immediately following	Executive Session, J.C. Rice Educational Services Center
Aug	9	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Aug	11	8:30 a.m.	Board Retreat/Work Session, J.C. Rice Educational Services Center
Aug	16	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center

A. CALL TO ORDER/PLEDGE

B. INVITATION TO SPEAK PROTOCOL

C. MINUTES -

June 29, 2016 – Public Work Session/Community Meeting

July 12, 2016 – Public Work Session

July 12, 2016 – Regular Board Meeting

July 19, 2016 – Public Work Session

D. TREASURER'S REPORT

Consideration of Claims

Financial Report – January 1, 2016 – June 30, 2016

Fund Loans – The Business Office reports on fund loans made at the end of June 2016.

Partnership Updates – Updates on the partnerships with the Elkhart Boys & Girls Club and with Beacon Health System.

School Technology Advancement Account – The Business Office recommends approval to apply for a loan from the Indiana Department of Education.

Emergency Preparedness Plan - The administration recommends Board approval of the revised Emergency Preparedness Plan effective for the 2016-2017 school year.

Extra Curricular Purchases - The Business Office seeks Board approval of extra-curricular purchase requests.

Fundraisers - The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

E. NEW BUSINESS

Administrative Conflict of Interest – Elkhart Community School’s administrators disclose potential conflict of interest statements.

Board Policy IGBCA – School Owned Electronic Devices -The administration presents new Board Policy IGBCA – School Owned Electronic Devices, for initial consideration.

F. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

G. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

H. ADJOURNMENT

MINUTES OF THE
PUBLIC WORK SESSION/COMMUNITY MEETING
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

July 11, 2016

Pierre Moran Middle School, 200 West Lusher Avenue, Elkhart, IN – 6:30 p.m.

Time/Place

Board Members
Present:

Susan C. Daiber
Karen S. Carter

Carolyn R. Morris
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

Absent:

Glenn L. Duncan

Superintendent Rob Haworth conducted a community information and feedback session to get public input on the district's strategic planning efforts specific to the one high school concept.

Topics
Discussed

The meeting adjourned at approximately 9:00 p.m.

Adjournment

APPROVED:

Signatures

Glenn L. Duncan, President

Carolyn R. Morris, Member

Susan C. Daiber, Vice President

Dorisanne H. Nielsen, Member

Karen S. Carter, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

July 12, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – 5:30 p.m.

Time/Place

Board Members
Present:

Susan C. Daiber
Karen S. Carter

Carolyn R. Morris
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

Absent:

Glenn L. Duncan

ECS Personnel Present:

Tony England
Shawn Hannon
Rob Haworth

Dawn McGrath
Doug Thorne
Bob Woods

The Board discussed possible dates for strategic planning work sessions; and agenda items for the regular Board meeting.

Topics
Discussed

The meeting adjourned at approximately 6:05 p.m.

Adjournment

APPROVED:

Signatures

Glenn L. Duncan, President

Carolyn R. Morris, Member

Susan C. Daiber, Vice President

Dorisanne H. Nielsen, Member

Karen S. Carter, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
July 12, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 7:00 p.m.			Place/Time
Board Members Present:	Susan C. Daiber Karen S. Carter	Carolyn R. Morris Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver	Roll Call
Absent:	Glenn L. Duncan		
Vice President Susan Daiber called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.			Call to Order
Mrs. Daiber discussed the invitation to speak protocol.			Protocol
By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): \$1,500.00 from Himco and \$1,500.00 from Borden Waste Away for Project Y; \$5,865.35 from Central High School Class of 2016 for the ECHS Stadium Entrance Fund; and \$200.00 from VFW Post 88 Men’s Auxiliary for the Summer Feeding Program.			Gift Acceptance
By unanimous action, the Board approved the following minutes: June 28, 2016 – Public Work Session June 28, 2016 – Regular Board Meeting June 29, 2016 – Public Work Session/Community Meeting			Approval of Minutes
By unanimous action, the Board approved payment of claims totaling \$16,631,610.73 as shown on the July 12, 2016, claims listing. (Codified File 1617-01)			Payment of Claims
By unanimous action, the Board appointed Kevin Scott, chief financial officer, to serve as ECS’ Treasurer, and reappointed Tracey Bolin, executive assistant, to serve as Deputy Treasurer for the 2016-2017 school year.			Appointment of Treasurer and Deputy Treasurer
By unanimous action, the Board adopted a Resolution related to the financing of Beardsley School Improvements. A Board member clarified this is an initial approval for financing and that a public hearing will be held on August 23, 2016 regarding these improvements. (Codified File 1617-02)			Resolution

By unanimous action, the Board approved no change to the elementary textbook rental fees for the 2016-2017 school year. Special Education Intervention classes will have a book rental fee of \$64 for the 2016-2017 school year. In response to Board inquiry, the Special Education Intervention book rental fee only applies to the intense program.

Textbook
Rental Fees

By unanimous action, the Board granted permission for the administration to hold the annual auction at 9 a.m. on Saturday, July 23rd at the service building located at 1135 Kent Street. Kopka Auctions will advertise and facilitate the auction. Robert Woods, director of business operations, provided a sampling of items available at the auction.

School Auction

By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1617-03)

Fundraisers

By unanimous action, the Board approved the proposed revisions to Board Policy BHD – Board Member Compensation, Insurance and Expenses, with the requested change to have an effective date of January 1, 2016, from the initial presentation at the Board's June 28th regular meeting.

Board Policy
BHD

By unanimous action, the Board confirmed the submission of a grant to the Indiana Department of Education for a Title 1, Part B Grant from Elkhart Community Schools. (Codified File 1617-04)

Grant
Confirmation

By unanimous action, the Board approved overnight trip requests for Memorial High School's volleyball team to travel to West Lafayette, IN on July 15 thru 17 for volleyball team camp; to travel to Muncie, IN on September 23 thru 24 for a tournament; and to travel to Carmel, IN on October 14 thru 15 for a tournament; and an out of state trip for Central High School's marching band to travel to Sandusky, OH on July 23 to perform at Cedar Point.

Trip Requests

By unanimous action, the Board approved an alternative residential services agreement for an ECS special education student. (Codified File 1617-05)

Residential
Services
Agreement

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the July 12, 2016 listing. (Codified File 1617-06)

Conference
Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel
Report

Administrative appointment effective July 1, 2016 of Tina Northern, director of special education.

Administrative
Appointment

<p>Employment of the following eight (8) certified staff members for the 2016-2017 school year:</p> <ul style="list-style-type: none"> Sarah Bowerman - business at Memorial Sean Cook - music at Central Emily DeVincent - music at North Side David Elliott - music at Central Luccas McDonald - math at Central Sarah Miller - language arts at North Side Michelle Salgado - science at Central Terry Smith - social studies at Central 	<p>Certified Employment</p>
<p>Resignation of the following three (3) certified staff members effective on dates indicated:</p> <ul style="list-style-type: none"> Meg Brewer - speech pathologist at PACE, 6/24/16 Joseph Kominowski - grade 5 at Feeser, 6/22/16 Angela Pippenger - language arts at Pierre Moran, 6/29/16 	<p>Certified Resignation</p>
<p>Personal leave for certified staff member Cherise Richards, grade 2 at Riverview, beginning 8/2/16 and ending 5/26/17.</p>	<p>Certified Leave</p>
<p>Administrative appointment effective July 1, 2016 of Natalie Bickel, supervisor of student services/attendance officer.</p>	<p>Administrative Appointment</p>
<p>An agreement regarding retirement severance for a classified employee. (Codified Files 1617-07)</p>	<p>Consent Agreement</p>
<p>Resignation of the following three (3) classified employees effective on dates indicated:</p> <ul style="list-style-type: none"> Tracey Bolin - executive assistant at ESC, 7/22/16 Sidney Hawkins - food service at Central/Tipton, 6/1/16 Anthony Robinson - custodian at Pierre Moran, 7/8/16 	<p>Classified Resignations</p>
<p>An audience member spoke regarding the strategic planning process, the opportunity to request changes to the plan and suggest a concept for three high schools: polytechnical, college preparation, and alternative education. The Board thanked him for his presentation.</p>	<p>From the Audience</p>
<p>An audience member requested clarification of the leave of absence policy and asked how to request a closed meeting with the Board. His request will be directed to the Board President.</p>	<p>From the Audience</p>
<p>A Board member commented on the compassion and support of employees when dealing with the passing of students.</p>	<p>From the Board</p>

The meeting adjourned at approximately 7:50 p.m.

APPROVED:

Glenn L. Duncan, President

Susan C. Daiber, Vice President

Karen S. Carter, Secretary

Carolyn R. Morris, Member

Dorisanne H. Nielsen, Member

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Adjournment

Signatures

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

July 19, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 7:00 a.m.

Time/Place

Board Members

Present:

Glenn L. Duncan

Susan C. Daiber

Karen S. Carter

Carolyn R. Morris

Dorisanne H. Nielsen

Jeri E. Stahr

Roll Call

Absent:

Douglas Weaver

ECS Personnel Present: Rob Haworth

Doug Thorne

The Board met to review proposed bylaws and revisions to the policies adopted for Elkhart Community Schools.

Topics
Discussed

The meeting adjourned at approximately 8:30 a.m.

Adjournment

APPROVED:

Glenn L. Duncan, President

Carolyn R. Morris, Member

Susan C. Daiber, Vice President

Dorisanne H. Nielsen, Member

Karen S. Carter, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Signatures

ACCOUNT BALANCES/INVESTMENT DETAIL

JUNE 2016

PETTY CASH \$ 0.00

GENERAL ACCOUNTS:

Lake City Bank	16,480,307.88
Lake City Bank - Merchant Account	1,018,353.78
Teachers Credit Union	2,828,587.00
BMO Harris Bank (UMR insurance)	407,420.00

SCHOOL LUNCH ACCOUNTS:

Lake City Bank	34.30
Change Fund	0.00

TEXTBOOK RENTAL ACCOUNTS:

Chase Bank	1,583,148.66
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PAYROLL ACCOUNTS:

Lake City Bank - Payroll Account	1,222,251.00
Lake City Bank - Flex Account	59,387.60
Teachers Credit Union-Payroll Account	50,237.68
Teachers Credit Union - Flex Account	11,659.13

INVESTMENTS:

Lake City Bank Certificate of Deposit	0.00
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\$ 23,661,387.03



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DOUGLAS A. HASLER

FROM: TRACEY BOLIN

DATE: JUNE 30, 2016

LOAN REPAYMENT

The following loans have been paid back effective 06/30/16:

\$593,000 From Fund 0160 Referendum Tax Levy Fund to Fund 0100 General Fund

\$440,000 From Fund 0200 Debt Service Fund to Fund 0100 General Fund

\$1,450,000 From Fund 0250 Retire/Sev Bond Fund to Fund 0200 Debt Service Fund

\$364,000.00 From Fund 0410 Trans-Operating Fund To Fund 0100 General Fund

\$240,000.00 From Fund 0410 Trans-Operating Fund To Fund 0350 Capital Projects Fund



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. HAWORTH
BOARD OF SCHOOL TRUSTEES**

FROM: DOUG HASLER

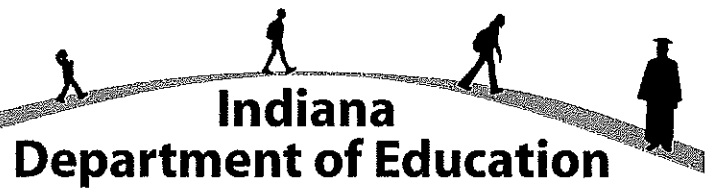
DATE: JULY 21. 2016

SUBJECT/ SCHOOL TECHNOLOGY ADVANCEMENT ACCOUNT

The Indiana Department of Education makes available low interest loans for technology projects via the School Technology Advancement Account (STAA). Based on current enrollment, ECS currently qualifies for a loan of approximately \$260,000. The Business Office seeks Board approval to take advantage of these below-market interest rates to fund technology purchases that cannot be covered through other sources of available revenue. While many classrooms around the school corporation include a projector that classroom teachers can use to facilitate instruction, approximately 300 classrooms do not include this technology. A loan from the STAA would allow us to make progress toward outfitting our remaining classrooms with projector systems.

The State Board of Education has designated several millions of dollars for technology loans with applications being accepted in October. The window to apply for this funding closes on July 29th. I am enclosing a copy of the IDOE memo on the STAA application process.

I will be requesting your authorization to submit an STAA application during the July 26th Board meeting. If you have any questions concerning this matter prior to Tuesday night, please contact me at 262-5563.



Glenda Ritz, NBCT
Indiana Superintendent of Public Instruction

MEMORANDUM

TO: Business Managers, Business Officers and Treasurers

FROM: Melissa K. Ambre, Director, Office of School Finance
LaTrice Akers, Fiscal Analyst, Office of School Finance

DATE: July 6, 2016

SUBJECT: School Technology Advancement Account (STAA) Applications

The Office of School Finance will accept School Technology Advancement Account applications from July 6 through July 29, 2016. Indiana Code 20-49-6-4, there is appropriated \$5 million for STAA loans. School officials can use STAA funds for the purchase of computer hardware and software to be used for student instruction and for the development and implementation of innovative technology projects. The loans must be executed by June 15, 2017.

NEW APPLICATION PROCESS

The application process for STAA has been changed. School officials interested in submitting a STAA application can complete an online application at the following link:
<https://form.jotform.com/61716290049961>.

Please note that the application **must be completed in one sitting** as no applications can be saved and revisited on the website. The following steps must be followed in order to successfully submit an application.

Step 1. Download a sample STAA application and a STAA certification page from the Learning Connection in the School Finance community under Files and Bookmarks in the STAA folder.

Step 2. Fill out the sample application before entering the information in the online application. Obtain the necessary signatures on the STAA certification page.

Step 3. Enter STAA application information in the online application and upload the signed STAA certification page.

Applications must be completed **no later than 4:30 PM on July 29, 2016**. School officials should print the completed online application and maintain a copy in their office for audit purposes and our office will maintain a file copy.

If the total amount of all requests for advancements is greater than \$5 million, the Department will rank the requests according to the assessed valuation per pupil. Pursuant to 511 IAC 1-2.5-4, the Department will give priority to school corporations with the lowest assessed valuation per pupil.

The amount of advancements range from a minimum of \$20,000 to a maximum determined under the following formula:

STEP ONE: Determine the enrollment of the school corporation, as reported on Form DOE-PE

STEP TWO: Divide the enrollment determined under STEP ONE by 25.

STEP THREE: Multiply the amount determined under STEP TWO by \$500.

If you have questions concerning this memo, please contact LaTrice or me by email at commonschoolfund@doe.in.gov.



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. HAWORTH
BOARD OF SCHOOL TRUSTEES**

FROM: DOUG HASLER

DATE: JULY 21. 2016

SUBJECT/ EMERGENCY PREPAREDNESS PLAN

Jamie Snyder presented the revised Emergency Preparedness Plan to the Board during an Executive Session in June 2016. This plan is the product of a committee which included administrative staff from various school buildings, district departments, and representatives from community public safety agencies.

Mr. Snyder and I will be recommending your approval of the proposed Emergency Preparedness Plan in the July 26th Board meeting. If you have any questions concerning this proposed plan prior to Tuesday night, please contact me at 262-5563.

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

July 26, 2016

TO: Dr. Haworth
Board of School Trustees

FROM: Kevin Scott

SUBJECT: Extra-Curricular Purchase

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
EMHS Extracurricular	Golf Cart	\$855.60 (Total cost of cart \$3,355.60 less \$2,500 Donation from EMHS Athletic Booster Club)

Elkhart Community Schools
 Proposed School Fundraising Activities
 July 26, 2016 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Sponsor(s)
Elkhart Memorial Girl's Soccer Team	A Car Wash will be held at Lochmandy Motors. Tickets for the car wash will be sold at \$10.00 per ticket.	8/20/2016	Don Knowlton
	Please note the following fundraiser is presented for confirmation only.		



UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (4-10) / Form 236
STATE BOARD OF ACCOUNTS

Indiana Code 35-44-1-3

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant who is under the direct or indirect administrative control of the public servant; or receives a contract or purchase order that is reviewed, approved, or directly or indirectly administered by the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in I.C. 31-3-4-1) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Brian A. Buckley
3484 Fox Chase; Bristol, IN 46507
2. **Title or Position with Governmental Entity:** Athletic Director - Elkhart Central High School
3. a. **Governmental Entity:** Elkhart Community Schools
b. **County:** Elkhart
4. **This statement is submitted (check one):**
 - a. as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
 - b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. **Name(s) of Contractor(s) or Vendor(s):** Kelly Buckley (spouse)
6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):
Kelly Buckley (spouse) is employed by Elkhart Community Schools as a teacher

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

The compensation earned by my spouse, Kelly Buckley, as a teacher with Elkhart Community Schools, contributes to our family's household income

(Attach extra pages if additional space is needed)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university):

I (We) being the Board of School Trustees of
(Title of Officer or Name of Governing Body)

Elkhart Community Schools and having the power to appoint
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44-1-3; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

Elected Official

Glenn L. Duncan, Board President
Susan C. Daiber, Board Vice Pres.
Karen S. Carter, Board Secretary
Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

Date Submitted (month, day, year)

Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting to the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: 
(Signature of Public Servant)

Date (month, day, year): July 26, 2016

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county in which the governmental entity executed the contract or purchase. A copy of this disclosure will be forwarded to the Indiana State Ethics Commission.



UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (4-10) / Form 236
STATE BOARD OF ACCOUNTS

Indiana Code 35-44-1-3

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant who is under the direct or indirect administrative control of the public servant; or receives a contract or purchase order that is reviewed, approved, or directly or indirectly administered by the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in I.C. 31-3-4-1) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Shawn M. Hannon
5 Kim Ct. Elkhart, IN 46514

2. **Title or Position with Governmental Entity:** _____
Asst Superintendent of Communication and Data

3. a. **Governmental Entity:** Elkhart Community Schools
b. **County:** Elkhart

4. **This statement is submitted (check one):**
a. _____ as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.

5. **Name(s) of Contractor(s) or Vendor(s):** Greater Elkhart Chamber of Commerce and Z-49 Productions

6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):

Kyle Hannon (spouse) is President of Greater Elkhart Chamber of Commerce

Mitchell Hanoon (son) is owner of Z-49 Productions

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

The income earned by my spouse, is based in part upon membership income for the Greater Elkhart Chamber of Commerce of which Elkhart Community Schools is a member.

The income earned by my son, Mitchell Hannon, is based upon work performed with Z-49 Productions, which Elkhart Community Schools has contracted video productions.

(Attach extra pages if additional space is needed)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university):

I (We) being the _____ **Board of School Trustees** _____ of
(Title of Officer or Name of Governing Body)

Elkhart Community Schools _____ and having the power to appoint
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44-1-3; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

Glenn L. Duncan, Board President

Susan C. Daiber, Board Vice Pres.

Karen S. Carter, Board Secretary

Elected Official

Office

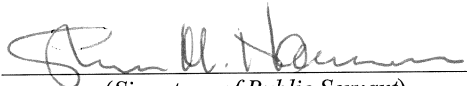
9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

Date Submitted (month, day, year)

Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting to the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: _____


(Signature of Public Servant)

Date (month, day, year): _____

July 26, 2016

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county in which the governmental entity executed the contract or purchase. A copy of this disclosure will be forwarded to the Indiana State Ethics Commission.



UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (4-10) / Form 236
STATE BOARD OF ACCOUNTS

Indiana Code 35-44-1-3

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant who is under the direct or indirect administrative control of the public servant; or receives a contract or purchase order that is reviewed, approved, or directly or indirectly administered by the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in I.C. 31-3-4-1) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Dr. Dawn McGrath
933 E Beardsley Ave. Elkhart, IN 46514

2. **Title or Position with Governmental Entity:** _____
Deputy Superintendent

3. a. **Governmental Entity:** Elkhart Community Schools
b. **County:** Elkhart

4. **This statement is submitted (check one):**
a. _____ as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.

5. **Name(s) of Contractor(s) or Vendor(s):** Steve McGrath (spouse)

6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):
Steve McGrath (spouse) is employed by Elkhart Community Schools as a teacher

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

The compensation earned by my spouse, Steve McGrath, as a teacher with Elkhart Community Schools, contributes to our family's household income

(Attach extra pages if additional space is needed)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university):

I (We) being the Board of School Trustees of
(Title of Officer or Name of Governing Body)

Elkhart Community Schools and having the power to appoint
(Name of Governmental Entity)

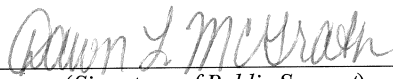
the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44-1-3; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

_____	<u>Glenn L. Duncan, Board President</u>
_____	<u>Susan C. Daiber, Board Vice Pres.</u>
_____	<u>Karen S. Carter, Board Secretary</u>
Elected Official	Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

_____ Date Submitted (month, day, year) _____ Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting to the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: 
(Signature of Public Servant)

Date (month, day, year): July 26, 2016

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county in which the governmental entity executed the contract or purchase. A copy of this disclosure will be forwarded to the Indiana State Ethics Commission.



UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (4-10) / Form 236
STATE BOARD OF ACCOUNTS

Indiana Code 35-44-1-3

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant who is under the direct or indirect administrative control of the public servant; or receives a contract or purchase order that is reviewed, approved, or directly or indirectly administered by the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in I.C. 31-3-4-1) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Valerie Priller
51985 Bittersweet Rd, Granger, IN 46530
2. **Title or Position with Governmental Entity:** Principal - Beardsley Elementary
3. a. **Governmental Entity:** Elkhart Community Schools
b. **County:** Elkhart
4. **This statement is submitted (check one):**
 - a. as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
 - b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. **Name(s) of Contractor(s) or Vendor(s):** Martin Priller (spouse)
6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):
Martin Priller (spouse) is employed by Elkhart Community Schools as a coach

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

The compensation earned by my spouse, Martin Priller, as a coach with Elkhart Community Schools, contributes to our family's household income

(Attach extra pages if additional space is needed)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university):

I (We) being the Board of School Trustees of
(Title of Officer or Name of Governing Body)

Elkhart Community Schools and having the power to appoint
(Name of Governmental Entity)

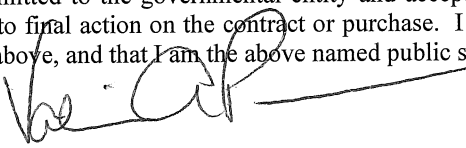
the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44-1-3; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

_____	<u>Glenn L. Duncan, Board President</u>
_____	<u>Susan C. Daiber, Board Vice Pres.</u>
_____	<u>Karen S. Carter, Board Secretary</u>
Elected Official	Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

_____ Date Submitted (month, day, year) _____ Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting to the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: 
(Signature of Public Servant)

Date (month, day, year): July 26, 2016

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county in which the governmental entity executed the contract or purchase. A copy of this disclosure will be forwarded to the Indiana State Ethics Commission.



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The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Jacqueline R. Rost
51890 Copperfield Ct, Granger, IN 46530

2. **Title or Position with Governmental Entity:** Athletic Director - Elkhart Memorial High School

3. a. **Governmental Entity:** Elkhart Community Schools
b. **County:** Elkhart

4. **This statement is submitted (check one):**
 - a. as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
 - b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.

5. **Name(s) of Contractor(s) or Vendor(s):** Scott Rost (spouse)

6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):
Scott Rost (spouse) is employed by Elkhart Community Schools as a teacher and coach

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

The compensation earned by my spouse, Scott Rost, as a teacher with Elkhart Community Schools, contributes to our family's household income

(Attach extra pages if additional space is needed)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university):

I (We) being the Board of School Trustees of
(Title of Officer or Name of Governing Body)

Elkhart Community Schools and having the power to appoint
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44-1-3; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

Glenn L. Duncan, Board President

Susan C. Daiber, Board Vice Pres.

Karen S. Carter, Board Secretary

Elected Official

Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

Date Submitted (month, day, year)

Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting to the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: 

(Signature of Public Servant)

Date (month, day, year): July 26, 2016

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The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Kevin Scott
2344 S. Old Ditch Rd, Warsaw IN 46580
2. **Title or Position with Governmental Entity:** _____
Chief Financial Officer
3. a. **Governmental Entity:** Elkhart Community Schools
b. **County:** Elkhart
4. **This statement is submitted (check one):**
 - a. _____ as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
 - b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. **Name(s) of Contractor(s) or Vendor(s):** Teacher's Credit Union

6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):
Serve on the Supervisory Committee for Teachers Credit Union. The Audit Department at TCU reports to the four
member Supervisory Committee.

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

Committee members are paid an annual stipend plus a per meeting amount if in attendance. Meetings occur approximately five times per year.

(Attach extra pages if additional space is needed)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university):

I (We) being the Board of School Trustees of (Title of Officer or Name of Governing Body)

Elkhart Community Schools and having the power to appoint (Name of Governmental Entity)

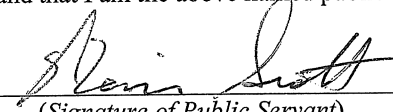
the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44-1-3; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

_____	Glenn L. Duncan, Board President
_____	Susan C. Daiber, Board Vice Pres.
_____	Karen S. Carter, Board Secretary
Elected Official	Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

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Signed: 
(Signature of Public Servant)

Date (month, day, year): July 26, 2016

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School Owned Electronic Devices

Students have no expectation of confidentiality or privacy with respect to any usage of a school issued electronic device, regardless of whether the use is for school or personal purposes. The school may, without notice or consent, supervise, access, view, monitor, and record use of these devices at any time for any reason related to the operation of the school. By using these devices, students agree and consent to such access, monitoring, and recording.

Students who use electronic devices issued by Elkhart Community Schools in a manner inconsistent with board policies and administrative regulations related to the use of technology and the governing of student conduct such as Guidelines for Good School Order, Rules for Student Conduct, and Bullying Prevention may be subject to disciplinary consequences.

July 26, 2016

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: July 20, 2016
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. Dawn McGrath 
 RE: **Conference Leave Requests**
July 26, 2016 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2016 - 2017 CONFERENCES	EXPENSES	SUBSTITUTE
<p>2016 CHICAGO SUMMER INSTITUTE - SPEAK TRUTH TO POWER (STTP)</p> <p>Over the course of three days, participants will actively engage in learning about the RFK Center for Justice and Human Rights and STTP; the Human Rights Framework; and Human Rights Education pedagogy. Participation in this training will enable ECS to train teachers as we implement STTP in our schools.</p> <p>Chicago, IL</p> <p>August 7 - 10, 2016 (3 day's absence)</p> <p>MARY YODER HOLSOPPLE - STUDENT SERVICES (0-0)</p> <p>TODD KELLY - CENTRAL (0-0)</p> <p>KRIS MILLER - CENTRAL (0-0)</p>	\$0.00	\$0.00
<p>SCHOOL-JUSTICE PARTNERSHIP INSTITUTE</p> <p>This institute is a half-day event open to multidisciplinary teams who are in the early stages of building a school-justice collaborative team. The goal of the institute is to educate on school-justice issues broadly and how to collaborate to reduce the number of youth pushed out of school and into the juvenile justice system.</p> <p>Atlanta, GA</p> <p>August 7 - 9, 2016 (2 day's absence)</p> <p>ANTHONY ENGLAND - STUDENT SERVICES</p>	\$0.00	\$0.00
<p>CONNECTIVE LEADERSHIP CERTIFICATION</p> <p>This conference is designed to increase leadership effectiveness; improve the fit between individuals and organizations; boost employee innovation and productivity; enhance collaboration within and between organizations; encourage the cultivation of "Hot Groups"; enable precise diagnosis of organizational culture issues; and address cultural differences of merging organizations.</p> <p>Pasadena, CA</p> <p>August 10 - 12, 2016 (4 day's absence)</p> <p>JEAN CREASBAUM - ESC (0-0)</p> <p>TESSA SUTTON - ROOSEVELT (0-0)</p>	\$6,770.53	\$0.00

2016 - 2017 CONFERENCES	EXPENSES	SUBSTITUTE
<p>ADVANCED FALL CONFERENCE</p> <p>This conference will reveal the new AdvancED Performance Standards and review protocol to guide institutions through a personalized and meaningful improvement experience. They will uncover factors which contribute to success and offer strategies and approaches to develop, execute, and measure goals for school improvement.</p> <p>Indianapolis, IN</p> <p>September 12 - 13, 2016 (2 day's absence)</p> <p>GARY GARDNER - OSOLO (1-1)</p> <p>SARA JACKOWIAK - NORTH SIDE (0-0)</p> <p>BRAD SHEPPARD - INSTRUCTIONAL LEADERSHIP (0-0)</p> <p>MARY TEETER - HAWTHORNE (0-0)</p>	\$2,760.81	\$0.00
<p>NATIONAL ALLIANCE OF CONCURRENT ENROLLMENT PARTNERSHIPS (NACEP)</p> <p>Elkhart Community Schools is invested in promoting, implementing, and expanding dual credit opportunities for students. This conference will consist of a day of pre-conference workshops and two full day's of presentations, speakers, and discussions about the latest innovations and practices in the field, cutting edge research, national trends and legislation, and networking with secondary and post-secondary professionals from across the nation.</p>	\$1,497.90	\$0.00
<p>Louisville, KY</p> <p>October 16 - 18, 2016 (2 day's absence)</p> <p>WILLIAM KOVACH - EACC (0-0)</p>		
FOR CONFIRMATION ONLY: (RECEIVED TOO LATE FOR PRIOR APPROVAL)		
<p>MOBILE LABORATORY COALITION (MLC) ACCELERATING SCIENCE CONFERENCE</p> <p>The Mobile Laboratory Coalition has members throughout the United States utilizing mobile education programs, similar to the Science 2 Go Bus. Attending the MLC Conference will provide networking opportunities, the sharing of best practices as well as other activities from other mobile groups. The conference addresses STEM education and other facets involved with mobile education programs.</p> <p>Columbus, OH</p> <p>July 12 - 15, 2016 (0 day's absence)</p> <p>JOHN MORAN - ETHOS (0-0)</p>	\$1,341.00	\$0.00
<p>HORIZON PROJECT ALLIANCE - EARLY COLLEGE REVIEW TRAINING</p> <p>This training will provide an understanding of the Early College implementation process as it relates to Elkhart Community Schools.</p> <p>Elkhart, IN</p> <p>July 19, 2016 (0 day's absence)</p> <p>SUSAN EFSITS - MEMORIAL (0-0)</p>	\$10.80	\$0.00

2016 - 2017 CONFERENCES	EXPENSES	SUBSTITUTE
HORIZON PROJECT ALLIANCE - PROJECT BASED LEARNING This four day training on Project Based Learning is pivotal in the development of authentic and rigorous curriculum for students. Taking advantage of this training will allow ECS to have another cohort of teachers to be trained. Elkhart, IN July 25 - 28, 2016 (0 day's absence) MEGAN LEWIS - MEMORIAL (0-0) EILEEN MISENER - MEMORIAL (0-0) AMANDA REICHLER - MEMORIAL (0-0)	\$332.40	\$0.00
	\$12,713.44	\$0.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$15,398.78	\$1,500.00
2016 YEAR-TO-DATE GENERAL FUNDS	\$4,371.42	\$170.00
2015 YEAR-TO-DATE OTHER FUNDS	\$170,119.88	\$7,915.00
2015 YEAR-TO-DATE ADJUSTMENTS	(\$3,878.00)	(\$140.00)
2016 YEAR-TO-DATE OTHER FUNDS	\$125,164.38	\$12,880.00
2016 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$311,176.46	\$22,325.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: July 20, 2016
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. David Benak
 RE: Conference Leave Requests Paid Under Carl D. Perkins Grant
 July 26, 2016 - Board of School Trustees Meeting

2016 - 2017 CONFERENCES	EXPENSES	SUBSTITUTE
ANATOMY IN CLAY PROFESSIONAL DEVELOPMENT This two-day program will help in developing pedagogy in delivery of the anatomy unit for the Career Center's Introduction to Health Careers class. It will also help with student engagement during the delivery of the unit. GRAND RAPIDS, MI August 18-19, 2016 KATHY OVERHOLT (0-0) INDUSTRY SPECIFIC	\$776.60	\$190.00
IACTE PROFESSIONAL DEVELOPMENT CONFERENCE This state conference is applicable to the Career-Technical Education leader role. As a Workplace Specialist Instructor, this conference is a requirement. INDIANAPOLIS, IN September 22-23, 2016 WILLIAM KOVACH (0-0) LEADERSHIP	\$704.75	\$0.00
EARLY EDUCATORS LEADERSHIP CONFERENCE This professional development conference is for early education instructors and will teach the skills and knowledge to better instruct the second year CDA students. LEESBURG, VA October 12-15, 2016 BARBARA GINGERICH (0-0) INDUSTRY SPECIFIC	\$1,106.00	\$285.00
TOTAL	\$2,587.35	\$475.00
2016-17 YEAR-TO-DATE PERKINS FUNDS	\$0.00	\$0.00
GRAND TOTAL	\$2,587.35	\$475.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school year)



TO: DR. ROBERT HAWORTH
FROM: MR. DOUGLAS THORNE
DATE: JULY 26, 2016

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **New Certified Staff** – We recommend the following new certified staff for employment in the 2016-17 school year:

Hannah Boyd	Roosevelt/Special Education
Janice Joldersma	Daly/Special Education
Molly Kellner	Memorial/Music
Joshua Tyson	Pierre Moran/Music
Lisa Ward	Memorial/Psychologist

- b. **Resignation** – We report the resignation of the following employees:

Jacklin Beard Began: 8/1/03	Beardsley/Grade 4 Resign: 7/12/16
Stacy Fann Began: 8/13/12	Pierre Moran/Social Studies Resign: 7/7/16
Staycie Lievens Began: 8/14/06	Bristol/Kindergarten Resign: 7/29/16
Christine Malecki Began: 8/4/15	Beardsley/Special Education Resign: 7/13/16
Jill Marston Began: 8/13/12	Central/Science Resign: 8/1/16
Jerry Schultz Began: 9/6/11	Daly/Grade 2 Resign: 7/11/16
Doreen Shelt Began: 8/12/13	Pinewood/Grade 6 PEP Resign: 6/27/16
Patrick Shelton Began: 8/19/02	Cleveland/Grade 6 Resign: 6/1/16

Elizabeth Signor **Hawthorne/Grade 2**
Began: 8/13/12 Resign: 6/28/16

Brian Tompkins **Pierre Moran/Industrial Technology**
Began: 8/13/12 Resign: 7/8/16

c. **Maternity** – We recommend a maternity leave for the following employees:

Amy Garretson **Central/Health**
Begin: 9/6/16 End: 10/6/16

Maria Hernandez **Memorial/ENL**
Begin: 8/30/16 End: 9/12/16

Alexa Waggoner **Bristol/Grade 3**
Begin: 8/2/16 End: 9/2/16

d. **Released from Employment** – The following employees are recommended for release from employment:

Abigail Kimbrell **TBD/Elementary**

Carlos Pruitt **TBD/Elementary**

e. **Voluntary Leave** – We recommend a voluntary leave for the following employee:

Carla Ray **Pierre Moran/Special Education**
Began: 8/2/16 End: 5/26/17

CLASSIFIED

a. **Retirement** – We report the retirement of the following employees:

Mary Grove **ECS/Secretary**
Began: 9/24/84 Retire: 11/11/16

Donna Hemmig **ECS/Secretary**
Began: 10/3/01 Retire: 11/11/16

Ada Johnson **Central/Food Service**
Began: 8/23/99 Retire: 6/1/16

Christine Sherry **Transportation/Bus Driver**
Began: 9/23/85 Retire: 6/1/16

b. **Resignation** – We report the resignation for the following classified employees:

Carla Anderson

Began: 1/5/15

Daly/Food Service

Resign: 6/1/16

Tonya Fisher

Began: 9/8/15

North Side/Paraprofessional

Resign: 7/13/16

Leah Gregory

Began: 9/8/14

Riverview/Paraprofessional

Resign: 6/1/16

Fearne Leader

Began: 4/22/04

Memorial/Paraprofessional

Resign: 7/19/16

Allison Smith

Began: 9/22/14

Daly/Paraprofessional

Resign: 6/9/16

Byron Swartzentruber

Began: 3/8/16

Memorial/Paraprofessional

Resign: 7/13/16

Lisa Ward

Began: 10/10/05

Student Services/Psychologist Intern

Resign: 7/19/16

Peggy Wentland

Began: 8/15/13

Central/Food Service

Resign: 7/29/16

Adrienne Williams

Began: 9/10/14

Memorial/Misc. College & Career Resources

Resign: 7/13/16

c. **New Hires** – We recommend regular employment for the following classified employees:

Obra Vavrek

Began: 5/31/16

Central/Custodian

PE: 7/26/16



TO: DR. ROBERT HAWORTH
FROM: W. DOUGLAS THORNE
DATE: JULY 26, 2016

ADDENDUM TO PERSONNEL REPORT

Certified

- a. **Agreement** – We recommend the approval of a consent agreement regarding retirement and severance benefits.
- b. **Retirement** – We report the retirement of the following employee effective July 19, 2016:

Mary Jo Sartorius Asst Director of Special Ed 39 Years of Service

- c. **Administrative Appointment** – The administration recommends confirmation of the following administrative appointments effective July 21, 2016:

Kelly Carmichael Cleveland/Principal

Howard Edwards Roosevelt/Principal

Eric Chandler Roosevelt/Assistant Principal STEAM Coordinator

- d. **Administrative Transfers** – The administration recommends confirmation of the following administrative transfers effective July 21, 2016:

Rebecca Crocker Pinewood/Assistant Principal

Tessa Sutton ESC/Supv of Connective Leadership

Classified

- a. **Administrative Appointment** – The administration recommends confirmation of the following administrative appointment effective August 15, 2016:

Erica Purvis ESC/Controller